

AJAY KUMAR GARG ENGINEERING COLLEGE, GHAZIABAD
CENTRAL LIBRARY

17th December, 2020

POLICY: ISSUE OF BOOKS

Category	No. of items (Books)	Period
Faculty members	05	Two books for semester (Text book of teaching subject) Three books for one month
Adjunct Faculty	02	One month
Other Staff members	02	One month
B. Tech students	02	10 days
M. Tech students	05	One month
MCA students	03	10 days
Book Bank	One/two text book of each subject paper	Semester
Social Welfare (SC/ST)	02	One month
Topper students	03	One month

Gp Capt. I P Sharma (Retd)
Dean Library